

Position Title:	Port Landside Officer	Position No:	PLO04
Position Type:	Permanent Full Time	Classification:	DPO EA
Location:	Darwin, Northern Territory	Reports to Position:	SUPLO
Reports to:	Superintendent, Landside Operations	Last Updated:	23.9.21

POSITION OBJECTIVES

Landside Operations provide essential operational services to ensure Darwin Port operates efficiently and safely and in compliance with the Work Health and Safety Act, the Darwin Port Maritime Security Plan, the Maritime Transport and Offshore Facilities Security Act and all other relevant regulatory requirements. The Landside Operations team functions closely with other shift groups and members of this team are required to provide support to these groups when appropriate skills and training have been achieved.

MAIN DUTIES/KEY ACCOUNTABILITIES

- Build and maintain effective working relationships with key port users and provide safety and security functions to the Darwin Port Operation's area of jurisdiction.
- Engage with all port users and oversee relevant operations at Darwin Port Facilities to ensure they are conducted in a safe and efficient manner with correct implementation of Port Notices and SOPs.
- Monitor all port users entering Port facilities to ensure they have appropriate identification and information to adhere to Port operating area safety and security requirements.
- Use appropriate technology to ensure Darwin Port remain compliant with its Maritime Security Plan.
- Respond to, Control, manage and reports all incidents at Darwin Port Facilities and provide assistance as a member of the Darwin Port Oil Spill Response Team
- Carry out regular and/or routine Inspections of critical port infrastructure and report maintenance issues using the MEX system.
- Maintain a comprehensive understanding of all Darwin Port operations and the facilities capabilities and ensure Compliance with Occupational Health and Safety and Security practices and procedures in all aspects of the work environment, liaising positively with all law enforcement and regulatory agencies as required.
- Contribute positively to continuous improvement activities and initiatives at Darwin Port
- Provide support to other shift groups within Darwin Port, where the appropriate training and qualifications have been achieved, either during or over multiple shifts. This includes our pilot boat function for which a Coxswain Grade 1 or above is required.
- Other duties as directed by your manager from time to time,

QUALIFICATIONS & EXPERIENCE

Selection Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Current NT drivers' licence <p><i>The following qualifications are essential for the role. Candidates may be considered for the position without these qualifications in place but must</i></p>	<ul style="list-style-type: none"> • Incident Controller Certification • Coxswain Grade 1 or above

EMPLOYEE SIGNATURE: _____ DATE: _____

Selection Criteria	Essential	Desirable
Experience	<p><i>have the ability to obtain them in a reasonable timeframe.</i></p> <ul style="list-style-type: none"> • Current MSIC • Certificate II in Security Operations • NT Security Officer Licence • Current First Aid Certificate • Current High-Risk Forklift License • Hold a Restricted Operator's Certificate of Proficiency in Radio Telephone • IMDG Code Certificate • Biosecurity Risk First Point of Entry Awareness • Port Facility Security Officer training & certificate 	<ul style="list-style-type: none"> • Hold an IALA VTS Basic Operator (V-103/1) (International Association of Marine Aids to Navigation and Lighthouse Authorities) standard for VTS Officers.
	<ul style="list-style-type: none"> • Proven experience with computers, access control systems and CCTV • Knowledge of the <i>Maritime Transport and Offshore Facilities Security Act</i>. 	<ul style="list-style-type: none"> • Previous experience in a similar role and/or providing services in a maritime or port environment. • Knowledge and experience of Work Health & Safety principles, including safety and environmental issues relating to a marine environment. • Previous experience in a marine role of Coxswain Grade 1 or above • Demonstrated ability to effectively and safely operate specialised equipment in a port and/or bulk material handling and/or transport logistics' environment.

SKILLS & CAPABILITIES

- Able to display high level of professionalism, honesty and integrity in line with Darwin Port Values
- Self-motivated with excellent time management skills, reliability and attention to detail to ensure work is undertaken with a high level of accuracy with minimum supervision
- High standard of written and oral communication skills with the ability to communicate positively and effectively with a diverse range of internal and external stakeholders
- Ability to influence and negotiate outcomes with stakeholders and build and maintain positive working relationships
- Ability to identify problems, gather information and apply knowledge and understanding of the business to address or escalate issues as appropriate
- Ability to work effectively with people of various cultures in a team environment as well as independently to achieve objectives

EMPLOYEE SIGNATURE: _____ DATE: _____

POSITION DESCRIPTION

- Well-developed computer skills, to work across a range of systems and software
- Use initiative to problem solve and meet objectives, and proactively engage in self-directed learning
- Able to identify and meet the needs of stakeholders, manage competing priorities and resolve potential conflicts effectively

VALUES

Our organisational culture is underpinned by the Darwin Port values of **Teamwork, Respect, Integrity, Honesty and Safety.**

You are expected to carry out your position in alignment with the above values. You must comply with all relevant workplace policies, procedures, standards and legislative requirements.

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